

To: All Councillors

When calling please ask for:

Emma McQuillan, Democratic Services Manager
Policy and Governance

E-mail: emma.mcquillan@waverley.gov.uk

Direct line: 01483 523351

Calls may be recorded for training or monitoring

Date: 10 June 2015

Dear Councillor

A Meeting of the EXECUTIVE was held on Tuesday, 9 June 2015. The Decisions taken at the meeting are set out below.

The deadline for call-in of any of these decisions for scrutiny (within five working days) will be **NOON ON WEDNESDAY, 17 JUNE 2015**. Members must notify Robin Taylor, Head of Policy and Governance, by e-mail, fax, telephone or letter if they wish to refer a decision to the appropriate Overview and Scrutiny Committee. The Constitution requires that **four members of the appropriate Overview and Scrutiny Committee may call-in** a decision of the Executive for scrutiny.

Members should contact their Chairman or Vice-Chairman before calling any items in.

Yours sincerely

ROBIN TAYLOR

Head of Policy and Governance

NOTE FOR MEMBERS

The item numbers below correspond to the item numbers on the Executive Agenda.

AGENDA

1. **APPOINTMENT OF CHAIRMAN**

The Leader of the Council was confirmed as Chairman of the Executive for the Council year 2015/16.

2. **APPOINTMENT OF VICE-CHAIRMAN**

The Deputy Leader of the Council was confirmed as Vice-Chairman of the Executive for the Council year 2015/2016.

7. **EXECUTIVE FORWARD PROGRAMME**

The Executive adopted the forward programme of key decisions for Waverley.

8. **REVENUE OUTTURN 2014/15 (GENERAL FUND AND HOUSING REVENUE ACCOUNT)**

The Executive agreed to

1. note the Revenue Outturn position for 2014/15;
2. approve Revenue Carry Forwards of £136,000 on the General Fund from 2014/15 to 2015/16 as detailed at Annexe 3;
3. approve an additional budget of £7,500 from the 2014/15 General Fund underspend to meet the cost of the enhanced recycling information campaign, as set out in paragraph 16 of the report;
4. approve the transfer of the net General Fund underspend, after identified commitments, to the Revenue Reserve Fund;
5. approve Revenue Carry Forwards on the HRA of £170,000 from 2014/15 to 2015/16, including £150,000 to fund the fitting of Smoke Alarms in 2015/16 as detailed at Annexe 3; and
6. request officers to undertake a mid-year budget review for 2015/16 and report to the Executive in October.

[CORPORATE OVERVIEW AND SCRUTINY COMMITTEE]

[Reason: to receive the final budget report for 2014/15 setting out the outturn position].

9. CAPITAL PROGRAMME OUTTURN 2014/15 (GENERAL FUND AND HOUSING REVENUE ACCOUNT)

The Executive agreed to:-

1. note the Capital Outturn position for 2014/15;
2. approve the transfer of budgets totalling £963,895, as shown in Annexe 1, from the 2014/15 General Fund Capital Programme to the 2015/16 General Fund Capital Programme;
3. approve the transfer of budgets totalling £1,273,125 (in addition to the £550,000 already approved) as detailed in Annexe 2 from the 2014/15 HRA Capital Programme to the 2015/16 HRA Capital Programme;
4. approve the transfer of budgets totalling £4,858,809 as detailed at Annexe 3 from the 2014/15 New Affordable Homes programme into 2015/16;
5. approve the transfer of budgets totalling £55,000 as detailed at Annexe 4 from the 2014/15 Stock Remodelling programme into 2015/16; and
6. approve the capital financing set out in paragraph 16 of the report.

[CORPORATE OVERVIEW AND SCRUTINY COMMITTEE]

[Reason: to receive the outturn for the capital programme in 2014/15 and agree rescheduled expenditure and minor slippage into 2015/16].

10. AFFORDABLE HOUSING AND INFRASTRUCTURE CONTRIBUTION THRESHOLDS

The Executive has agreed to:

1. note the changes in the National Planning Policy Guidance (NPPG) on seeking contributions for affordable housing and tariff-style planning obligations; and
2. the approach to apply a lower threshold for affordable housing or tariff style contributions on sites within the AONB.

[COMMUNITY OVERVIEW AND SCRUTINY COMMITTEE]

[Reason: to report on changes to Government policy guidance and choose the appropriate threshold for affordable housing contributions]

11. WITLEY CONSERVATION AREA APPRAISAL

The Executive has agreed to RECOMMEND to the COUNCIL that the Conservation Area Appraisal for Witley be adopted as a material planning consideration, to include the following amendments to the boundary:

- a) Inclusion of Enton Mill Area
- b) Inclusion of the Gardens at Witley Lodge
- c) Removal of The Tree Nursery to the rear of Churchfields and All Saints Church
- d) Removal of George Eliot Close (in part)
- e) Removal of the South-west corner of CA on Church Lane.

[This item is recommended to the Council for decision and is not subject to the call-in procedure].

[Reason: to recommend the adoption of a Conservation Area Appraisal as a material planning consideration].

12. THE ELSTEAD AND WEYBURN NEIGHBOURHOOD AREA APPLICATION

The Executive has approved the neighbourhood area application from Elstead Parish Council for the purposes of the Elstead and Weyburn Neighbourhood Plan.

[COMMUNITY OVERVIEW AND SCRUTINY COMMITTEE]

[Reason: to agree the neighbourhood area that the neighbourhood plan should cover]

13. AMENDMENT TO MILFORD CONSERVATION AREA BOUNDARY

The Executive has agreed to RECOMMEND to the COUNCIL that the amendment to the Milford Conservation Area boundary be adopted.

[This item is recommended to the Council for approval and is not subject to the call-in procedure].

[Reason: to agree a small amendment to the boundary of the Milford Conservation Area].

14. POLICY FOR DEALING WITH 'UNREASONABLY PERSISTENT' AND 'UNREASONABLE' COMPLAINANTS

The Executive considered the observations of the Corporate Overview and Scrutiny Committee and has agreed to RECOMMEND to the COUNCIL that the draft policy for dealing with unreasonably persistent and unreasonable complainants be approved to come into effect at the earliest opportunity.

[This item is recommended to the Council for approval and is not subject to the call-in procedure]

[Reason: to propose the introduction of a stand-alone policy for dealing with unreasonably persistent and unreasonable complainants].

15. PROPERTY MATTER - EASEMENT OF ACCESS AT RICARDO COURT, BRAMLEY

The Executive has agreed that an easement of access be granted over Waverley-owned land as shown on the plan annexed to the report, on the terms and conditions set out in the (Exempt) Annexe, and with other terms and conditions to be negotiated by the Estates and Valuation Manager.

[CORPORATE OVERVIEW AND SCRUTINY COMMITTEE]

[Reason: to seek authorisation for an easement of access across Council land]

16. APPOINTMENT OF EMPLOYER'S NEGOTIATING TEAM 2015/2016

The Executive has appointed the following members as the Employers' Negotiating Team on the Waverley Joint Negotiating Committee for Pay and Conditions for 2015/2016:

Cllr Robert Knowles (Leader)
Cllr Pat Frost
Cllr Peter Isherwood

Cllr Julia Potts (Deputy Leader)
Cllr Stefan Reynolds
Cllr Simon Thornton

[This item is not subject to the call-in procedure].

17. APPOINTMENTS TO SURREY COUNTY COUNCIL LOCAL COMMITTEE TASK GROUPS 2015/16

The Executive has agreed the following appointments to the Task/Sub-Groups of the Waverley Local Committee:

Farnham Task Group (3 members)

Cllrs Wyatt Ramsdale, Julia Potts and Chris Storey

Godalming, Milford and Witley Task Group (2 members)

Cllrs Simon Thornton and Denis Leigh

Haslemere and Western Villages Task Group (2 members)

Cllrs Brian Adams and Stephen Mulliner

Cranleigh and Eastern Villages Task Group (2 members)

Cllrs Simon Inchbald and Mary Foryszewski

Youth Task Group (2 members)

Cllrs Carole King and Jeanette Stennett

[This item is not subject to the call-in procedure]

18. APPOINTMENTS TO OUTSIDE BODIES 2015-2017

The Executive has agreed the appointments to Outside Bodies for 2015-2017, as attached.

[This item is not subject to the call-in procedure]

19. EXECUTIVE DIRECTOR'S ACTIONS

The Executive noted the actions taken by the Executive Director after consultation with the Chairman and Vice-Chairman since its last meeting.

The following item was considered in (Exempt) session with the press and public excluded and the information contained within the report remains (Exempt).

21. PROPERTY MATTERS

The Executive agreed the recommendations as set out in the (Exempt) Annexe to this bulletin.

**For further information or assistance, please telephone Emma McQuillan,
Democratic Services Manager, on 01483 523351**